

UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA
RFP No. 2012-09
Managed Temporary Staffing Services
March 2, 2012

ADDENDUM NO. 1

Questions / Answers

A. Question and Answers

1. Does UMC intend or prefer to award this contract to only one PROPOSER (one firm) to handle all of the temporary staffing related to this RFP?
A: This is to be determined during proposal evaluations. UMC always reserves the right to award to multiple vendors.
2. Exhibit A, item 5, page 10, contains the following sentence: *“Based on history it is anticipated that the Owner will utilize 10-20 positions per year.”* Does this mean only 20 professionals (20 FTEs) may be used annually, or does it mean that professionals in 20 different specialties (RN, Rad Tech, OR Tech, LPN, Pharmacist, etc...) will be used? (Just trying to get an idea of the estimated volume here).
A: UMC anticipates using 10-20 professionals each year. However there is no limit if the need exists. There could be a mix of any of the professionals listed in Exhibit B.
3. In dollars, what does UMC estimate to be the annual volume spent under this RFP contract award during the next 12-month period?
A: This is uncertain based on the amount and type of positions needed and the pricing received from the awarded proposal.
4. What was the total dollar spend last year (12 mo) for Temporary Labor Staffing (Clinical only)?
A: Current FY to date: \$881,201.34
5. Has UMC ever utilized a VMS technology platform to help them manage contract labor staffing in the past?
A: No, we have not utilized a VMS technology platform.
6. Exhibit B (Rates): what percentage of these temporary clinical assignments would UMC estimate to fall into the “Traveler Category”? i.e. 13 week assignments, 36-40 hours per week.
A: 100%
7. Are you able to provide the projected annual spend for UMC? Can you break the down the spend by modality and unit (ie. Nursing, Allied; ICU, Med/Surg, Therapy, Respiratory, Radiology, etc.)?
A: This is uncertain based on the amount and type of positions needed and the pricing received from the awarded proposal.
8. How many vendors currently are on contract that supplies UMC with contractors?
A: One
9. What was the main cause or reason to send this project to bid?
A: The current contract is expiring and there still is a need for this service.
10. Does UMC expect that technology be part of this Manage Service Provider?

A: Yes, UMC would like to see some type of technology to be utilized to assist in selection and supervision of the professionals.

11. Does the Confirmation Form have to be returned by any certain time?

A: The confirmation form should be returned as soon as possible. Follow on e-mails are based off of received confirmation forms.

12. Who are your current vendors?

A: Focus One

13. What are their respective rates?

A: An official request for information must be submitted for this information.

14. What is your current Managed Temporary Labor Staffing spend?

A: See question 4

15. What challenges do you face (if any) with your current vendors?

A: None

16. Page 10, No. 5. Estimated Usage, a. Based on history it is anticipated that the owner will utilize 10-20 positions per year. What does this mean???

A: Over the last few years this is the amount of positions requested by UMC from this contract.

17. Question: Page 12 of 28, Temporary Staffing: Contractual Requirements, paragraph 3.....Records concerning the contracted individual shall be maintained by Hospital's Department of HR and the clinical department directly impacted by the services provided. Will giving someone access to TSS credentials be sufficient?

A: This may be helpful. The credential information would need to be reviewed for all required components.

18. Since Agency/Proposer will be paying the housing costs of temporary nurses, are hours guaranteed by UMC for 13-week travel assignments? i.e. will the nurse be assured 36-40 hours of work each week? The reason this is important is that it is difficult to pay the housing costs if UMC does not provide enough work for the nurse each week, because then the Agency cannot bill for enough hours to generate sufficient revenue to cover said housing costs.

A: Yes.

19. Are you looking for technology to help manage and report on the program?

A: Yes

20. What is your estimated contingent spend that will be managed under this program?

A: This is uncertain based on the amount and type of positions needed and the pricing received from the awarded proposal.

21. Is the 10 to 20 temps listed in the RFP FTE's? or is that the average number of temps working on any given day?

A: Average number of temps working over one year.

Issue by

Should you have any questions, please contact me at (702) 207-8846 or via email at robert.maher@umcsn.com.

Issued by:

Rob Maher
Sr. Contract Management Analyst
UMC

Acknowledgement

*****All Proposals submitted shall include a signed copy of this addendum acknowledging receipt and understanding. Addendums shall not count towards the page limitation.***

Signature: _____

Title: _____

Company Name: _____

Date Received: _____